

CARSON CITY BOARD OF SUPERVISORS
MINUTES OF THE DECEMBER 7, 2000, MEETING
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A regularly scheduled meeting of the Carson City Board of Supervisors was held on Thursday, December 7, 2000, at the Community Center Sierra Room, 851 East William Street, Carson City, Nevada, beginning at 8:30 a.m.

PRESENT:	Ray Masayko	Mayor
	Kay Bennett	Supervisor, Ward 4
	Robin Williamson	Supervisor, Ward 1
	Jon Plank	Supervisor, Ward 2
	Pete Livermore	Supervisor, Ward 3
STAFF PRESENT:	John Berkich	City Manager
	Alan Glover	Clerk-Recorder
	Gary Kulikowski	Internal Auditor
	Steve Kastens	Parks and Recreation Director
	Mark Forsberg	Chief Deputy District Attorney
	Katherine McLaughlin	Recording Secretary
	Justine Chambers	Contract Coordinator
	(B.O.S. 12/7/00 Tape 1-0001)	

NOTE: Unless otherwise indicated, each item was introduced by staff's reading/outlining/clarifying the Board Action Request and/or supporting documentation. Staff members present for each Department are listed under that Department's heading. Any other individuals who spoke are listed immediately following the item heading. A tape recording of these proceedings is on file in the Clerk-Recorder's office. This tape is available for review and inspection during normal business hours.

CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE - Mayor Masayko convened the meeting at 8:30 a.m. Roll call was taken. The entire Board was present, constituting a quorum. Rev. Patrick Propster of the Carson City Christian Fellowship gave the Invocation. Mayor Masayko lead the Pledge and announced the Christmas Tree lighting ceremony scheduled for 5:30 p.m. at the Capitol.

CITIZEN COMMENTS (1-0053) - None.

1. APPROVAL OF MINUTES (1-0056) - None.

2. AGENDA MODIFICATIONS (1-0058) - The following items were deferred: Consent Agenda Item D. i., the Interlocal Contract between Carson City and the Nevada Division of Parks for erosion control measures and road repairs to North Canyon Creek Road; Item 8, the Fire Department's resolution increasing plan check fees, etc.; and Item 11. B., Landmark Homes and Developments final subdivision map, S-94/95-1(F-6).

3. CONSENT AGENDA (1-0076)

A. FINANCE DEPARTMENT

**i. ACTION ON DELETION OF FIXED ASSETS FROM THE GENERAL FUND
FIXED ASSET LISTING**

**ii. ACTION ON DELETION OF FIXED ASSETS FROM THE ENTERPRISE FUNDS
FIXED ASSET LISTINGS**

**iii. ACTION ON RATIFICATION OF THE EXPENDITURE APPROVAL LISTINGS FOR
THE MONTH OF OCTOBER 2000**

**B. PARKS AND RECREATION - ACTION TO APPROVE THE PARKS AND RECREATION
COMMISSION'S RECOMMENDATION TO APPROVE THE AGREEMENT WITH THE CARSON
TIGER SHARKS FOR THE USE OF THE AQUATIC FACILITY AND RELATED EQUIPMENT FOR
THE PURPOSE OF PROVIDING A COMPETITIVE SWIM PROGRAM**

C. DEVELOPMENT SERVICES - ENGINEERING - ACTION ON DEDICATION OF

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STREET RIGHT-OF-WAY AT THE INTERSECTION OF THE CENTERLINE OF NORTHRIDGE DRIVE AND THE NORTHEASTERLY CORNER OF MOUNTAIN PARK SUBDIVISION, UNIT 11 AS RECORDED WITHIN THE OFFICIAL RECORDS OF CARSON CITY, NEVADA, ON THE 6TH DAY OF JUNE, 1999, AS FILE NO. 236001, TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF ROOP STREET, CONTAINING APPROXIMATELY 2.12 ACRES, MORE OR LESS, FROM LANDMARK HOMES AND DEVELOPMENT, INC.

D. DEVELOPMENT SERVICES - CONTRACTS

i. ACTION ON AN INTERLOCAL CONTRACT BETWEEN THE STATE OF NEVADA, DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES, DIVISION OF STATE PARKS, AND THE CITY OF CARSON CITY FOR EROSION CONTROL MEASURES AND ROAD REPAIRS TO THE NORTH CANYON CREEK ROAD WHICH RUNS BETWEEN MARLETTE LAKE AND SPOONER LAKE

ii. ACTION ON "REQUEST FOR FINAL PAYMENT" FOR MEXICAN DITCH BIKE PATH PROJECT, CONTRACT NO. 9900-275 AS SUBMITTED BY DEVELOPMENT SERVICES FOR THE PAYMENT MADE TO MARV MCQUEARY EXCAVATING, INC., P. O. BOX 1841, CARSON CITY, NV 89702-1841 FOR A FINAL PAYMENT AMOUNT OF \$2,474 AND ACCEPT THE CONTRACT SUMMARY AS PRESENTED

iii. ACTION ON AWARD OF THE GOVERNOR'S FIELD IRRIGATION SYSTEM REPLACEMENT PROJECT, CONTRACT NO. 2000-055 TO (BIDDER NO. 7) LOVETT LANDSCAPING, 10185 BODIE DRIVE, RENO, NV 89506 AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO THE REQUIREMENTS OF NRS CHAPTERS 332, 338, 339, AND 624 FOR A CONTRACT AMOUNT OF \$55,668 AND A CONTINGENCY AMOUNT OF \$11,133.60

iv. ACTION ON AWARD OF CONTRACT NO. 2000-070, CARSON CITY CRACK FILL MATERIAL TO (BIDDER NO. 1) CONSTRUCTION SEALANTS AND SUPPLY, 911 LINDA WAY, SUITE 104, SPARKS, NV 89431 AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO THE REQUIREMENTS OF NRS CHAPTER 332 FOR A CONTRACT AMOUNT OF .21 PER POUND NOT TO EXCEED \$35,000 FOR FY 2000

E. PURCHASING AND CONTRACTS - ACTION ON AMENDMENT NO. 2 FOR CONTRACT NO. 9899-249 CONFLICT COUNSEL LEGAL SERVICES - CONFLICT CASES TO APPOINT J. THOMAS SUSICH TO REPLACE WILLIAM G. ROGERS AS ONE OF THE CONSORTIUM ATTORNEYS - Item G. i. had been deferred. Item B. was pulled for discussion. Supervisor Plank moved to approve the remaining eight items on the Consent Agenda as presented. Supervisor Williamson seconded the motion. Motion carried 5-0.

B. (1-0101) Parks and Recreation Director Steve Kastens explained the change in Club Officers. Internal Auditor Gary Kulikowski suggested a revision to Section 3.2.1, Page 6, to read: "The fees to use the facility for additional swim meets shall be ten percent of the net team profit. In deriving the net profit, no value shall be given for the volunteer hours or donated goods and services. The team shall keep all records pertaining to this contract in accordance with generally accepted accounting principles and shall make those records available for inspection by the City at all reasonable times." Club President Bruce Scott had purportedly indicated there would be no problems with this amendment. A fixed fee could be burdensome for small events which do not have an adequate turnout to cover the fee. The Parks and Recreation Commission had reviewed the contract. Large fee paying events are assessed a set dollar amount. This eliminates the need to audit their books, which can be quite extensive, e.g., the RSVP's four carnivals. Section 1.2 contains terminology alerting the Club to the City's joint use agreement with the School District. School meets considered under the joint use agreement were limned. Zone and State meets are considered outside the joint use agreement as it may be possible that none of Carson High School's team qualified for the events. An example of another area using the same program was cited to support the fee assessment for such events. Score board users must pay a fee for its use. The agreement does not stipulate whether this fee is paid to the City General Fund or the Club. Supervisor Bennett encouraged the Commission to oversee the aquatic facility business plan particularly during the first two years to assure that the City does not subsidize the facility and that the facility users are paying a significant amount of the operational costs. Supervisor Livermore moved that the Board of Supervisors approve the Parks and Recreation Commission's

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recommendation to approve the agreement with the Carson Tiger Sharks for the use of the Aquatic Facility and related equipment for the purpose of providing a competitive swim program with the additional language supplied by Mr. Kulikowski, the Internal Auditor, on Page 6 of 16, Section 3.2.1, as presented. Supervisor Bennett seconded the motion. Motion carried 5-0.

4. BOARD OF SUPERVISORS

A. DISCUSSION AND POSSIBLE ACTION ON LEGISLATIVE MATTERS (1-0285) - Mayor Masayko explained that the elected officials pay bill is still a work in progress. Therefore, action was not required at this time. The bill amending NRS 377a and b to allow inclusion of storm drainage, transit, and Douglas County's proposal for capital improvements had been modified to eliminate Douglas County's request. Douglas County does not foresee a need for capital improvements in the next years two years or so. The Nevada Taxpayers Association has indicated a willingness to propose broadening the Statute in two years. The City could propose the tax over-ride in November 2002 without amending the Statute. Therefore, the entire bill was withdrawn, which consensus supported. Formal action will be taken at the next Board meeting. February 6th has been reserved for the City's legislative welcoming reception at City Hall between 5 and 6:30 p.m. Concerns regarding the lobbying report requirements were noted and are being addressed. Discussion pointed out the legislators need for housing, medical facilities, etc. Clerk-Recorder Alan Glover suggested that packets be prepared including this type of information. Discussion explored the concept and felt that the City Manager's staff with the Chamber and Hospital's assistance could develop such informational packets and a letter of welcome. Supervisors Bennett and Williamson volunteered to assist. Supervisor Plank suggested that the PRIDE schedule be included. No formal action was required or taken.

B. NON-ACTION ITEMS - INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1-0570) - Supervisor Bennett reported on her attendance at/participation in the following meetings/activities with: her family; Lake Glen Manor residents regarding traffic concerns and complimented Development Services Director Andrew Burnham and Street Operations Manager John Flansberg on their professionalism and willingness to listen and evaluate the issues; the tribute to Senator Bryan in Las Vegas; Subconservancy's Finance Committee and, specifically, the Vicee Canyon demonstration project; Nevada Tahoe Conservation District including the introduction of TRPA's new Executive Director Juan Palmer and his support of the Conservation programs; and her reluctant efforts to clean out her office. She announced her plans to attend a Tahoe Transportation meeting and retirement party for the Executive Secretary Judy Frame. Supervisor Livermore reported on his attendance at/participation in the following meetings activities with: Supervisor Williamson at the One Stop Shop Committee; Community Council on Youth; Hospital recruitment; Convention and Visitors Bureau including former Ormsby House owner Barry Silverton settlement offer for past due room taxes; the Governor's Conference on Tourism; Chamber of Commerce's Transportation Committee and its industrial park members; Mental Health Legislative Committee; and the Hospital Board of Trustees and its affiliation/reorganization committee. He announced the Hospital Trustees' Monday public meeting on its master plan. The turnout for flu shots at the Carson Mall was described. He asked organizations which wish to have access to the flu shots for their participants to contact Terry Long at the Hospital. Supervisor Plank reported on his attendance at/participation in the following meetings/activities with: Senior Center Advisory Committee; the Wungnema House ribbon cutting; Parks and Recreation Commission; and Clerk-Recorder Alan Glover regarding the City's voting machines and procedures. He agreed to raise the issue regarding regulating the type of water craft allowed to use the Carson River portage facility. Supervisor Bennett explained her desire to prohibit motorized crafts. Supervisor Plank announced the December 13th RTC meeting and a public workshop on the bicycle master plan revisions. He also asked Mayor Masayko to include in the tree lighting ceremony the singing of "Anchors Away" to commemorate the Veterans on Pearl Harbor Day. Supervisor Williamson reported on her participation in/attendance at the following meetings/activities with: Chamber of Commerce's leadership graduates dinner and encouraged anyone interested in the program to contact the Chamber; Board's goal setting workshop; Douglas-Lake Tahoe Chamber of Commerce on the "One Region" program; Carson Station parking expansion plans; Redevelopment Authority Citizens Committee and its plan to consider extending the funding deadline for Washington Station due to the progress and commitment the developer has made; a meeting with State Public

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Lands Administrator Pam Wilcox and State Building and Grounds Director Michael Meizell to discuss the State's Stewart master plan; organizational team and its "Why Campaign"; the development of brochures highlighting the history of State and Carson City buildings; Health Director Daren Winkelman, Deputy Health Director Ken Arnold, and Animal Control Supervisor Tracy Edgar; and Carson High School's academic letter awards program. She invited everyone to participate in the Christmas Tree Lighting ceremonies and the City Hall reception scheduled for this evening. Mayor Masayko announced his election as President of the Nevada Association of Counties and the other Board members. He expressed his intent to share the NACO agendas, minutes, and packets. He urged the other Board members to attend the meetings. He reported on his participation in/attendance at the following meetings/activities with/on: NACO; the Board's goal setting and economic development workshop; Chamber of Commerce transportation forum; a major retail site locator including concerns regarding finding a site to meet its needs in the southern portion of Carson City; NNDA's breakfast; a Reno summit where he had spoken on the "Criminalization of the Mentally Ill"; Wungnema House ribbon cutting; Advisory Committee on Participatory Democracy; constituents regarding the golf course; and legislative issues. (1-1515) He then explained the relocation of the U.S.S. Carson City's bell to the City Hall. A relocation dedication ceremony will be held in the future. (1-1529) Supervisor Bennett thanked the Reno Gazette Journal for its article regarding the City and commented on the Nevada Appeal's personal article on her regarding the Republican Central Committee. She had discussed the matter with Joe DiLonardo. Public comments regarding each article were limned. Supervisor Livermore complimented Mayor Masayko on his efforts to recognize the Veterans as exemplified by the relocation of the U.S.S. Carson City's bell. Mayor Masayko noted his friends and supporters who assist him in these efforts.

C. STAFF COMMENTS AND STATUS REPORTS (1-1469) - City Manager John Berkich reported on his attendance at a State Tourism function and displayed the plaque the City had received for its work with BLM and the American Land Conservancy recognizing the Silver Saddle Ranch efforts. Mayor Masayko explained a plan for a program at the Silver Saddle Ranch by an outdoor recreational association. The Ranch is becoming more and more of an attraction to the City and a demonstration of what can occur through cooperation in Carson City.

Justice of the Peace Judge John Tatro expressed his family and his intent to support the Board and Mayor Masayko during their tenure. He acknowledged that he had run unopposed which had not occurred for the Mayor and one Supervisor. He agreed with Supervisor Plank that it is the only way to run for office. He expressed his intent to work for the betterment of the City and with the Board and Mayor. Mayor Masayko responded by expressing his feeling that this had always been the intent.

6. JUSTICE COURT - ACTION TO APPROVE AN AGREEMENT FOR COURT CONSULTING SERVICES BETWEEN THE CARSON CITY JUSTICES COURT AND RESOURCE MANAGEMENT, INC., A NEVADA CORPORATION FOR CONSULTING AND PROJECT IMPLEMENTATION SERVICES AND PROVIDING OTHER MATTERS PROPERLY RELATED THERETO (1-1585) - Justices of the Peace Robey Willis and John Tatro, Sharon Murphy - Judges Willis and Tatro introduced the proposal by highlighting the purpose, terms, and funding for the contract and Ms. Murphy. Robert Tobin's study of the Justice/Municipal Court system had pointed out several problems with the current process. It will be used as a guide by Ms. Murphy. Mayor Masayko reminded the Judges of the need to make their resource needs known during the budget process and expressed his concern that some of the proposals could have a significant resource impact. Judge Tatro responded by explaining that the Justice Court is one of a few entities within the City with its own money. He did not feel that many of the proposals would require asking the City for funding even though all of the recommendations will be implemented. Discussion ensued on the proposal for centralized collection. Mayor Masayko expressed his desire for this effort to be cost effective. If it is not, then it should be eliminated. Judge Tatro agreed. Mayor Masayko felt that if there is funding within their means for the programs, they should be undertaken. Judge Tatro indicated that the funding was available in the Administrative Assessment account as well as through the Administrative Office of the Courts. Efforts are underway to obtain some of these funds. Mayor Masayko encouraged them to look outside the paradigms when considering the new computer system and urged them to be sure that it would work and talk to the Sheriff, jail, and other court systems. Judge Tatro again agreed. Ms. Murphy responded by expressing her feeling that this is necessary in order to provide the necessary

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information for the community as efficiently and quickly as possible. Examples were provided illustrating this goal. Supervisor Williamson expressed her support for implementing the study and noted reasons for some of the problems within the system. Supervisor Plank complimented the Judges on their ability to move forward with the implementation process so quickly. He also noted his personal knowledge of Ms. Murphy. The June 30th goals were limned. Implementation will take additional time due to new technology, training, redefining jobs, etc. She committed to working on the implementation "as quickly as possible". Ms. Murphy then explained the remaining components of the contract regarding budget preparation and the training program. The training program should require less time as experience with the process is gained. Supervisor Plank moved to approve the agreement for court consulting services between the Carson City Justices' Court and Resource Management, Inc., a Nevada corporation for consulting and project implementation services and providing for other matters properly related thereto; no fiscal impact to the City as explained. Supervisor Williamson seconded the motion. Motion carried 5-0. Mayor Masayko asked for courtesy reports to the Board and public. Judge Willis agreed and indicated that this could be provided by Ms. Murphy during the budget presentation process. Ms. Murphy agreed.

BREAK: A recess was declared at 10:25 a.m. The entire Board was present when Mayor Masayko reconvened the session at 10:35 a.m., constituting a quorum.

5. TREASURER - ORDINANCE - SECOND READING - ACTION ON BILL NO. 132 - AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE (CCMC) TITLE 4 LICENSES AND BUSINESS REGULATIONS AMENDING SECTION 4.04.107 (PUBLIC UTILITIES) TO CHANGE THE DEFINITION OF THE TERM "PUBLIC UTILITY" TO REFLECT THE DEFINITION PROVIDED BY NRS 704.020 AND TO ADD SECTION G WHICH WILL ALLOW SMALL TELECOMMUNICATION COMPANIES TO PAY FEES ON A YEARLY BASIS AND SECTION H PROVIDING PENALTIES TO SMALL UTILITIES WHO FAIL TO TIMELY PAY FEES PURSUANT TO SECTION G AND OTHER MATTERS PROPERLY RELATED THERETO (1-2062) - Supervisor Bennett moved to adopt on second reading Ordinance No. 2000-32, Bill No. 132, AN ORDINANCE AMENDING CARSON CITY MUNICIPAL CODE (CCMC) TITLE 4 LICENSES AND BUSINESS REGULATIONS AMENDING SECTION 4.04.107 (PUBLIC UTILITIES) TO CHANGE THE DEFINITION OF THE TERM "PUBLIC UTILITY" TO REFLECT THE DEFINITION PROVIDED BY NRS 704.020 AND TO ADD SECTION G WHICH WILL ALLOW SMALL TELECOMMUNICATION COMPANIES TO PAY FEES ON A YEARLY BASIS AND SECTION H PROVIDING PENALTIES TO SMALL UTILITIES WHO FAIL TO TIMELY PAY FEES PURSUANT TO SECTION G AND OTHER MATTERS PROPERLY RELATED THERETO. Supervisor Livermore seconded the motion. Motion carried 5-0.

7. SHERIFF - Undersheriff William Callahan, Chief Deputy Sheriff Scott Bureau

B. ACTION TO APPROVE FUNDING FOR GRANT MATCH OF \$17,175 TO PURCHASE AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM, ONE YEAR MAINTENANCE, SHIPPING AND INSTALLATION FOR A TOTAL PROJECT COST OF \$68,700 (1-2110) - Discussion indicated that the Sheriff's Office had adequate salary savings to cover the match. A description of the equipment and its time saving efficiency was provided. Supervisor Livermore moved that the Board of Supervisors approve funding for a grant match of \$17,175 to purchase an Automated Fingerprint Identification System for a total project cost of \$68,700; the budget allocation is the match amount of \$17,175 and is to be obtained through salary savings transferred from account number 101-2016-421-7758. Supervisor Bennett seconded the motion. Motion carried 5-0.

A. ACTION TO APPROVE FUNDING FOR GRANT MATCH OF \$8,319 TO HIRE ONE (1) NEW CIVILIAN STAFF WHICH WILL THEN REDEPLOY DEPUTY SHERIFFS TO COMMUNITY POLICING EFFORTS (1-2205) - Discussion explained that with the matching funds the grant would pay for a clerical position for two years. The City must commit to funding the position at the end of that period. The position had been included in the Sheriff's supplemental budget request. Board comments during the budget process had encouraged the Department to look for funding opportunities such as this grant. Discussion also

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explained the status of the Tiburon records management program which would eliminate the need for the Deputies to handwrite their reports. Computers have been installed in the briefing room that the Deputies can use for this purpose. The Department lacked adequate support staff to eliminate this Deputy function. Chief Deputy Sheriff Bureau expressed the hope that between future budgets and the grants it may be possible to accomplish this goal in the future. He agreed that the position could handle some of the "back fill" duties but not the day-to-day requirements. The position would, however, assist with telephone responses. Mayor Masayko noted the opportunities available to tie the Sheriff's record management system to the courts' system and the advantages obtained from such a system. Clarification indicated the grant award date was November 2000. Assurance was given that 12 months would be provided by the grant. An individual had not yet been hired. Supervisor Williamson referenced a news article concerning a methamphetamine bust and neighbors' remarks that they had been aware of the operation. She stated for the record that drugs in the community are not acceptable. A standard should be set prohibiting such individuals from living in the community. Discussion with Finance Director Heath indicated his understanding that salary savings should pay for the matching funds. Undersheriff Callahan explained the request to use other funding for the match due to the requirement that the position not supplant other positions. Mayor Masayko felt that the Contingency Fund should be used to provide the match and that the budget process should deal with the future need. Clarification indicated that it will be necessary to add \$8,000 to the Sheriff's next year budget. In two years the salary must be included in the budget. Comments also indicated that it was too early to determine the total amount of salary savings for the year. The CIP program was described. Comments expressed the feeling that there would be adequate funds to cover the match for the previous item but may not be there for an additional item. Supervisor Plank also explained his commitment to the Department that if they obtained grants, he would support its requests for matching funds. Undersheriff Callahan reiterated the federal requirement regarding the match. Mayor Masayko reiterated his comments regarding using the Contingency Fund and support for Supervisor Plank's position. Supervisor Williamson moved to approve funding for a grant match of \$8,319 to hire one new civilian staff which will then redeploy Deputy Sheriffs to community policing efforts; funding source the Contingency Fund and the matching amount is \$8,319 with the Federal dollars award of \$24,957. Supervisor Plank seconded the motion. Motion carried 5-0.

8. FIRE DEPARTMENT - ACTION TO APPROVE A RESOLUTION INCREASING PLAN CHECK FEES TO EQUAL 50 PERCENT OF THE FEES IN TABLE 1-A IN THE UNIFORM BUILDING CODE, CHARGED BY THE CARSON CITY FIRE DEPARTMENT FOR PLAN REVIEW AND PERMITTING OF CONSTRUCTION PROJECTS INCLUDING FIRE SPRINKLER SYSTEMS, KITCHEN HOOD FIRE EXTINGUISHING SYSTEMS, FIRE ALARM SYSTEMS AND OTHER PLANS WHERE PRIMARY REVIEW IS CONDUCTED BY THE CARSON CITY FIRE DEPARTMENT AND OTHER MATTERS PROPERLY RELATED THERETO (1-2603) - Deferred.

9. DEVELOPMENT SERVICES - BUILDING AND SAFETY - Building Official Phil Herrington - ORDINANCE - FIRST READING - ACTION ON AN ORDINANCE AMENDING TITLE 15 (BUILDINGS AND CONSTRUCTION) OF CARSON CITY MUNICIPAL CODE CHAPTER 15.05 (BUILDING CODE), SECTION 15.05.010 (ADOPTION OF THE UNIFORM BUILDING CODE AND RELATED CODES) BY ADOPTING A PROCESSING FEE EQUAL TO FIFTY PERCENT OF THE PRESCRIBED PLAN CHECK FEE IN LIEU OF THE PLAN CHECK FEE FOR APPROVED STANDARD PLANS IN APPROVED SUBDIVISIONS ON FILE WITH THE BUILDING DEPARTMENT; AND OTHER MATTERS PROPERLY RELATING THERETO (1-2608) - Discussion indicated that the ordinance would allow the Division to reduce the normal 65 percent plan check fee by 50 percent for repeat plans in the same subdivision. Mr. Herrington indicated reports would be provided on the program during the Budget process and in June. Plan check fees for an \$100,000 home were provided to illustrate the proposal. The building permit fee did not change. Cosmetic changes for the repeat plan would not cause the Department to assess the original plan check fee. Structural changes would return the fee to the original amount. Although timecards had not been used to prove the amount of time required by staff to recheck the plans, it was felt that the time would be reduced by a significant amount which supported the proposed reduction. Tracking efforts will be implemented to determine the actual costs. The need to generate adequate funding for the enterprise operation was stressed. The building industry supported the program. Supervisor Livermore moved to introduce

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on first reading Bill No. 133, AN ORDINANCE AMENDING TITLE 15 (BUILDINGS AND CONSTRUCTION) OF CARSON CITY MUNICIPAL CODE CHAPTER 15.05 (BUILDING CODE), SECTION 15.05.010 (ADOPTION OF THE UNIFORM BUILDING CODE AND RELATED CODES) BY ADOPTING A PROCESSING FEE EQUAL TO FIFTY PERCENT OF THE PRESCRIBED PLAN CHECK FEE IN LIEU OF THE PLAN CHECK FEE FOR APPROVED STANDARD PLANS IN APPROVED SUBDIVISIONS ON FILE WITH THE BUILDING DEPARTMENT; AND OTHER MATTERS PROPERLY RELATING THERETO. Supervisor Bennett seconded the motion. Motion carried 5-0.

10. DEVELOPMENT SERVICES - STREET OPERATIONS - Manager John Flansberg - ACTION ON A RESOLUTION BY THE CARSON CITY BOARD OF SUPERVISORS SUPERSEDING RESOLUTION 1996-R-55 BY ALLOWING THE CARSON CITY STREET OPERATIONS DEPARTMENT TO USE TRUCKS TO HAUL ROCKS OVER DEER RUN ROAD UNTIL JANUARY 1, 2001, AT WHICH TIME THIS RESOLUTION WILL EXPIRE AND RESOLUTION 1996-R-55 WILL BE REINSTATED (1-2898) -

Mr. Flansberg explained a local contractor's commitment to provide the rock required for the project. This eliminated the need to reopen the pit off of Deer Run Road where the City had proposed to obtained the rock for the project. He then withdrew the request. The proposal would have used large rock which had already been excavated at the pit. Once this material is removed, the pit will be permanently closed. Local delivery projects will be utilized to remove the material. Supervisor Livermore expressed his feeling that the Board's original commitment should be maintained unless there are extra-ordinary circumstances involved. Economic value should not be considered. His direction to Mr. Berkich indicated that the proposal should have been stopped at his office based on his commitment to support previous Board acts. Supervisor Plank pointed out that the use of the \$35,000 for the project would eliminate the ability to meet other commitments. The three week sacrifice was not asking too much as it would save three miles of slurry for other community roads. Supervisor Williamson expressed her intent to encourage and listen to cost saving measures whenever proposed. She applauded such innovative approaches. The community impact is a Board decision such as the one proposed originally. Mayor Masayko supported her comments. Supervisor Bennett noted the controversy involved with the Resolution and expressed her pleasure at learning that Mr. Flansberg had found another source for the material. She also supported Supervisor Williamson's comments and felt that Mr. Flansberg had brought the matter to the Board for a policy decision in the appropriate manner. Supervisor Livermore pointed out that his concern was not with Mr. Flansberg's ability to stretch his funds but rather the erosion of previous commitments and policies.

Mr. Flansberg then explained that he had been advised that signs indicating that trucks are prohibited on Deer Run Road are not posted. A work order had been submitted to the Sign Shop directing their placement. He had also submitted a request to NDOT for the grindings from its Highway 50 project which he proposed to use on a mile of Mexican Dam Road as well as the Rifle Range Road. The trucks going to Mexican Dam Road may use Deer Run Road as it is a local delivery. He asked that this potential be included in the record.

Tom Quigley indicated he had a letter signed by ten residents in his neighborhood requesting the issue be agendized for an evening session. He had purportedly requested an evening session over a month-and-a-half ago. He took exception to Mr. Flansberg's statement that due to the tight scheduled, he had overlooked the request. Mr. Quigley urged the Board to honor such requests in the future. He claimed that this was the fourth time they had attempted to remove rock from the pit. He agreed that the \$35,000 could support other items, such as the trails. He did not feel that the removal of the rock to another area is a local delivery. Local delivery is when a merchant delivers products to a resident in the neighborhood. He committed to bringing the matter back if the grindings are hauled through the area. He reiterated the request to agendize that matter for an evening session. He felt that a lot of heavy equipment and cement trucks were going through the area as a short cut.

Mayor Masayko indicated that, if necessary, the issue will be reagendized for an evening session. He also indicated for the record that he had received three telephone calls including one from Joan Dotson that he had not yet returned. He had committed to those individuals, depending on the Board's direction, to reschedule the matter for an evening session.

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Mr. Flansberg explained that his Department had hand-delivered notices on two separate occasions. (The purpose of these notices was not provided.) He then explained that local deliveries will be allowed for residents within the neighborhood which includes concrete, etc. The direct route to Mexican Dam Road for NDOT will be on Deer Run Road. This is considered a local delivery. Mayor Masayko indicated that this issue was not agendized and that if Mr. Quigley wished to raise the issue, the Board would discuss it. Clarification by Mr. Flansberg explained his ability to determine the definition of local deliveries". Supervisor Livermore suggested that this issue also be a Board discussion. Deputy District Attorney Mark Forsberg indicated that if a citation is issued regarding this determination, the courts would review the facts and make a determination. Mayor Masayko suggested that Mr. Flansberg discuss the resolution with Mr. Forsberg and consider including it in the ordinance regarding streets which different classes of trucks could/could not use. Mr. Flansberg indicated that he had directed RTC staff to include Deer Run Road on the map and transportation master plan.

Supervisor Bennett pointed out that a review of the Minutes indicates concerns regarding the ability of the Deer Run Road bridge to handle heavy trucks. She asked him to assess this concern and value rate the bridge. Mr. Flansberg explained that the Brunswick Bridge had also been mentioned. It is no longer passable. Deer Run Road's Carson River Bridge is on the NDOT's 2002 major rehabilitation list.

(1-3567) Charles Cain thanked Mr. Flansberg for finding an alternative source for the rock. He then explained the Pinion Hills Road area and its use as a short cut from Highway 50 to Edmonds. He agreed that it would be a longer route to go around to reach the Mexican Dam Road but urged Mr. Flansberg to consider the safety of the residents in his evaluation of the routes.

Supervisor Williamson moved to defer indefinitely any action superseding Resolution No. 1996-R-55. Supervisor Livermore seconded the motion. Motion carried 5-0.

11. COMMUNITY DEVELOPMENT - Principal Planner Rob Joiner

A. ACTION ON A RESOLUTION BY THE CARSON CITY BOARD OF SUPERVISORS AUTHORIZING THE DONATION OF TWO (2) IBM 17 INCH COLOR MONITORS TO THE MULTI-MEDIA WALK THROUGH TIME IN CARSON CITY PROJECT TO BE USED AT THE PUBLIC KIOSK STATIONS IN CARSON CITY IN ORDER FOR THE PUBLIC TO VIEW HISTORICAL DATA AND IMAGES OF CARSON CITY (2-0002) - Comments noted the need for two more CPUs before the program can be implemented. Efforts are continuing to look for them through various sources. Linkage with other programs was also described. The first monitor will be located at the State Museum. A priority for the second site was to be either the State railroad museum, the Convention and Visitors Bureau, or the City Library. Suggested locations included the Wungnema House and City Hall. Comments urged Mr. Joiner to implement the program as quickly as possible. Mr. Joiner felt that Mike Drews had a line on a possible CPU and that it should go quickly, if one is found. Discussion indicated the desire to hold a ribbon cutting ceremony when it is installed. Supervisor Williamson moved that the Board of Supervisors adopt Resolution No. 2000-R-53, A RESOLUTION BY THE CARSON CITY BOARD OF SUPERVISORS AUTHORIZING THE DONATION OF TWO IBM 17 INCH COLOR MONITORS TO THE MULTI-MEDIA WALK THROUGH TIME IN CARSON CITY PROJECT TO BE USED AT THE PUBLIC KIOSK STATIONS IN CARSON CITY IN ORDER FOR THE PUBLIC TO VIEW HISTORICAL DATA AND IMAGES OF CARSON CITY; no fiscal impact. Supervisor Livermore seconded the motion. Motion carried 5-0.

B. ACTION ON S-94/95-1(F-6) - A FINAL SUBDIVISION MAP REQUEST FROM GLEN A. MARTEL, REPRESENTING LANDMARK HOMES AND DEVELOPMENT, INC., CALLING FOR THE APPROVAL OF NORTHRIDGE, PHASE 6, A FINAL MAP CALLING FOR THE DEVELOPMENT OF 38 SINGLE FAMILY PARCELS, PLUS A REMAINDER, ON PROPERTY ZONED SINGLE FAMILY 6,000 (SF6000), LOCATED NORTH OF NORTHRIDGE DRIVE AND WEST OF RIDGECREST DRIVE, A PORTION OF APN 2-101-72 (2-0115) - Deferred.

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BREAK: A recess was declared at 11:45 a.m. The entire Board was present when Mayor Masayko reconvened the meeting at 1:38 p.m., constituting a quorum.

12. PERSONNEL MANAGER - Judie Fisher

A. ACTION TO APPOINT THREE APPLICANTS TO THE SHADE TREE COUNCIL (2-0134) - Ms. Fisher explained the reasons none of the applicants were present. Mayor Masayko thanked them for applying. Board comments supported the slate as recommended by the Council. Supervisor Bennett moved that the Board of Supervisors reappoint to the Shade Tree Council Mike Enright for a two year term; Mary Geisler to replace Christine Gross who resigned, her appointment is for a two year term; and Isabel Young for reappointment to a two year term. Supervisor Livermore seconded the motion. All of the applicants are active registered Carson City voters. The motion was voted and carried 5-0. Mayor Masayko congratulated them on their appointments. Ms. Fisher indicated that the remaining application would be keep on file in her office.

B. ACTION TO APPOINT ONE APPLICANT TO THE REGIONAL TRANSPORTATION COMMISSION (2-0192) - Dennis Ritchie had withdrawn his application. The Board interviewed Steven Reynolds, (2-0458) Thomas Keeton, and (2-0685) Michael Zola. Mayor Masayko thanked each for applying. (2-1110) Discussion noted the quality of the applicants and the desire to find a position for the ones who were not selected. The Board Members then stated their preference and reasons for that choice. Discussion explained that a copy of the vacancy announcement had gone to the City Manager's office. Mayor Masayko suggested that a memo indicating the vacancies be given to the Board rather than a copy of the announcement. Mayor Masayko also disclosed that Tom Keeton had campaigned for Mayor against him. He had been eliminated by the Primary. They have continued to have discussions during which Mr. Keeton had expressed an interest in volunteering to serve as a committee member. Mayor Masayko did not feel that this impacted his ability to make a decision and that he would participate in the vote. He also disclosed that Steven Reynolds had been a volunteer on his campaign committee. This relationship would not impact his decision making process in any manner. His relationship with Michael Zola was also disclosed. He did not feel that it impacted his decision making process in any manner. Supervisor Plank moved to reappoint Steven Reynolds for the next two year term on the Regional Transportation Committee. Supervisor Bennett seconded the motion. Motion carried 5-0. Mayor Masayko again thanked the applicants for offering to serve. He then passed the gavel to Mayor Pro-Tem Bennett.

PUBLIC COMMENTS (2-1325) - Mayor Pro-Tem Bennett then stepped to the podium and presented Christmas gifts to her fellow Board Members. Each thanked her for her thoughtfulness. Mayor Pro-Tem Bennett returned the gavel to Mayor Masayko.

Supervisor Bennett moved to adjourn. Supervisor Williamson seconded the motion. Motion carried 5-0. Mayor Masayko adjourned the meeting at 2:45 p.m.

The Minutes of the December 7, 2000, Carson City Board of Supervisors meeting

ARE SO APPROVED ON____March_1____,

2001.

____/s/_____

Ray Masayko, Mayor

ATTEST:

____/s/_____

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Alan Glover, Clerk-Recorder